

**MADERA VISTA TOWNHOUSES**

**ASSOCIATION**

**APPLICATION FOR APPROVAL OF ARCHITECTURAL CHANGES**

The Madera Vista CC&Rs require preapproval by the Architectural Committee for any additions (including walls, awnings, and sun shades), remodeling, or changes to any building before any construction begins. (Art. VII, Sect. 1, Pg. 9 and Art. IX, Sect. 8, Pg. 12). To avoid the potential for later disputes, the Committee will require the application for approval to be in writing using this form.

Homeowner Name..... Phone # .....

Street Address & Lot Number.....

Name of Contractor.....

Is Contractor Licensed? (yes or no).....Bonded?(yes or no).....

Project Description (briefly).....

.....

Provide a complete set of construction drawings, including the location of the proposed construction, remodeling or alteration, specifications, horizontal and vertical dimensions.

Provide a list of materials showing the external color of the finished project.

Where additions and/or alterations affect the load bearing portion of the house, electrical and/or water connections, the contractor shall obtain a Pima County building permit.

The homeowner shall be required to notify the Architectural Committee when the work is completed and the committee will inspect the work to insure that it was done in compliance with this request and approval.

Any changes or alterations after the initial approval shall require further written approval by the committee.

Should an owner commence construction without written approval from the Architectural Committee, the Committee may order the owner to stop further construction and order the owner to dissolve such construction.

All changes and/or alterations as described in the Project Description must be completed within six months after approval is granted. This Application shall become void after six months. A new Application must then be requested and approved before any work may begin.

.....  
(homeowner signature)

.....  
(homeowner signature)

.....  
(approved by)

.....  
(approval date)

**MADERA VISTA TOWNHOUSES ASSOCIATION – CC&R'S**

**ARTICLE VII – ARCHITECTURAL CONTROL**

**Section 7.1 Requirements.** The following Architectural Control requirements are established by and on behalf of the Association. Before any Owner installs, constructs or erects any improvements of the Lot or to any Dwelling Unit, building, fence, wall or other structure on the Lot, or makes any exterior addition to or change or alteration to any improvement on any Lot, the Owner must submit detailed plans and specifications showing the nature, kind, shape, style, height, materials, color, and location of such improvements to the Architectural Review Committee (“ARC”) for its approval in writing.

**.....PUBLIC NOTICE.....**

**ARIZONA REGISTRAR OF CONTRACTORS**

Arizona law, contractors are required to be licensed by the State Registrar of Contractors to perform any contracting work that costs in excess of \$1000, or requires a building permit. Before hiring a contractor, it is advisable to check on whether a license is required for the work you are contemplating, and whether the person you would like to hire has a license in good standing. You can call Arizona Registrar of Contractors.

**520-628-6345**

**or visit**

**[www.azroc.gov](http://www.azroc.gov)**